



Transfer to Secondary School September 2024

Assessment for Grammar School Education

Register online at wirral.gov.uk/schooladmissions

**Closing date for Registration
31st May 2023**

**PLEASE READ THIS
LEAFLET CAREFULLY**

Assessment for Grammar School Education

Parents of children in Year 5 who wish their child to be assessed for grammar school education are asked to inform the Mainstream Admissions Team by **31st May 2023** by completing the form attached to this leaflet or you may register online at www.wirral.gov.uk/schooladmissions

You do not complete this form if you intend to give preferences only for all ability schools and/or only for the following schools:

- Birkenhead High School Academy
- St Anselm's College
- Upton Hall School (FCJ)

These three schools conduct their own assessments as described in their prospectus.

Arrangements for assessment

Mainstream Admissions co-ordinates the admissions arrangements for all the grammar schools in Wirral. It conducts the assessment arrangements for the following schools:

- Calday Grange Grammar School
- West Kirby Grammar School
- Wirral Grammar School for Boys
- Wirral Grammar School for Girls

The assessment is based on the results of two tests. The tests are standardised to take account of each child's age in years and completed months. The two test scores are then added together to provide a final score.

Tests are expected to be held on 18th September. All parents will be informed which venue/date their child will be attending by the end of August.

Schools have a detailed knowledge of your child. If you have additional information about your child's ability to access the selection tests, you must contact your child's headteacher.

Meeting the grammar standard does not necessarily mean that they will go to a grammar school. If a grammar school is oversubscribed, the governors have to use other criteria to decide which children should be given places. Individual school admissions policies provide this information and can be found on the school's website or by contacting the school.

Results to parents

We are expecting to send the outcome of the grammar school assessments to parents by 21st October 2023 or within 6 weeks of the assessment date. We will write to the address provided by you on this form. If you have provided an email address on the request for assessment form, we will send your child's results by email.

Free Familiarisation Materials

The assessments are provided by GL Assessment and include Verbal Reasoning, Maths and Non-Verbal Reasoning components. Free materials are available on their website www.gl-assessment.co.uk/information/11plus-practice-papers

Late applications and tests

No arrangements will be made to assess children if request forms are received after 31st May 2023 unless they have moved to Wirral from another part of the country.

Children who were unable to sit a test due to illness or absence will be tested later in the Autumn term. Parents should still submit a preference form before the 31st October naming at least one grammar school. If their child does not meet the grammar standard, any grammar preferences will be withdrawn.

Completion of forms for assessment

Parents of children in Wirral primary schools should return the form to their child's primary school no later than 31st May 2023. Parents of children in independent schools or schools outside Wirral should return the form to the address at the bottom of the form by 31st May 2023.

Applying for places

This is not a preference form.

You must complete an online or paper preference form for your child by 31st October 2023. Residents in English counties outside Wirral must apply through their home authority, naming a Wirral school if they wish to do so.

Parents resident outside England can apply using the Wirral preference form.

All parents must complete a preference form by 31st October.

Low income criteria

All of the Wirral non-Catholic grammar schools have a priority criterion to allocate a number of places to children who are on Free School Meals at the time of application in Autumn 2023. Children still need to reach the standard for admission.

Please see the individual school's admission policy for further details.

If you think your child may be considered under this criterion we will require information from you in order to validate eligibility at that time.

If your circumstances change prior to 31st October 2023 please contact the Wirral Schools Admissions Team immediately.

Further information on the arrangements for expressing preferences is contained in the Secondary Education information which will be available online from September 2023 onwards.

If you have any questions or queries we will be glad to help. You can email secondaryplaces@wirral.gov.uk, or speak to your child's headteacher.

COVID-19

Assessment venues will have appropriate COVID-19 safe arrangements in place. The arrangements for selective assessments may need to be delayed, re-arranged or amended at short notice due to COVID-19 guidance in place at the time. If the situation changes, we will update parents via email.

TRANSFER TO SECONDARY EDUCATION - SEPTEMBER 2024

Request for assessment for Calday Grange Grammar School, West Kirby Grammar School, Wirral Grammar School for Boys or Wirral Grammar School for Girls only.

Do not complete this form if you only wish your child to be assessed for a place at Birkenhead High School Academy, St Anselm's Catholic College or Upton Hall School (FCJ).

These schools conduct their own assessments. Details are available from the school.

Last name of child _____

Forenames _____

Date of birth _____ Sex (Boy/Girl) _____

Child's Address _____

_____ Post code _____

Tel no _____

Primary school _____

If you would like your child's test results sent to you by email, please provide a valid email address.

[illegible]

I understand that by completing this form I wish my child to be assessed for a grammar school(s). All information given by me is true and correct. In the unlikely event of a candidate sitting the same test at more than one centre, the first result only will count. We grant permission for the personal data we have supplied to be shared with approved Data Processors, Test Providers and other Admission Authorities performing similar testing for any reason deemed necessary in order to ensure the integrity of the process and the tests. At all times Data Processors, Test Providers and other Admission Authorities agree to treat all personal data strictly in accordance with the Data Protection regulations currently in force.

Signed _____ (*parent*) Date _____

Parent's Full Name _____

If you think your child may be considered under the Free School Meals criterion please provide the following information:

Parent's date of birth

Parent's National Insurance number

The Admissions Authority has the right to withdraw any place offered on the basis of fraudulent or intentionally misleading information.

If your child attends a Wirral primary school, return this form to your child's present school by **31st May 2023**. Forms from non Wirral applicants should be returned by **31st May 2023** directly to: Mainstream Admissions Team, Wirral Council, PO Box 290, Brighton Street, Wallasey, CH27 9FQ.

PROTECT WHEN COMPLETED YOUR PERSONAL DATA

Wirral Council processes personal admissions data in accordance with the Data Protection Act 2018 and the School Admissions Code 2021. The information you provide will be used by Wirral Local Authority and Governing bodies of primary/secondary schools as Admission Authorities. They will apply the information to their published admission policies in order to allocate school places for children. Where there is a need to co-ordinate admission arrangements with neighbouring local authorities, pupil data may also be shared to ensure the efficient allocation of school places. Information about your child may also be shared with Members of Parliament or Councillors, if you ask them to act on your behalf.

Proof of address and/or receipt of free school meals may be required and this might mean that we have to share the information you have provided with other departments of the Council or relevant government agencies in order to verify the authenticity of pupils' addresses or income status etc.

For further information please read the School Admissions Privacy Notice (wirral.gov.uk/schoolapply). If you have any questions or concerns about how your data is secured the Council's Data Protection Officer can be contacted by email at DPO@wirral.gov.uk or by writing to: Data Protection Officer, Wirral Council, PO Box 290, Brighton Street, Wallasey, CH27 9FQ..

The Authority has the right to withdraw any place offered on the basis of a fraudulent or intentionally misleading application.